



## DEPARTMENT OF THE NAVY

NAVAL SERVICE TRAINING COMMAND  
2601A PAUL JONES STREET  
GREAT LAKES, ILLINOIS 60088-2845

Canc frp: DEC 13

NSTCNOTE 5215

N004

10 Dec 12

### NSTC NOTICE 5215

From: Commander, Naval Service Training Command

Subj: NUMERICAL INDEX OF EFFECTIVE NAVAL SERVICE TRAINING  
COMMAND DIRECTIVES

Ref: (a) OPNAVINST 5215.17

- Encl: (1) List of effective Naval Service Training Command Instructions  
(2) List of effective Naval Service Training Command Notices  
(3) List of effective Naval Service Training Command Manuals  
(4) List of cancelled Naval Service Training Command Instructions/Notices  
(5) Instruction Status Review Memorandum

1. Purpose. To comply with reference (a) and publish a numerical index of effective Naval Service Training Command (NSTC) directives.
2. Information. Enclosures (1) through (3) list directives under the cognizance of the Commander, NSTC.
3. Instructions: Enclosure (5) will be filled out for each instruction, notice and manual 11 months from date signed.
4. Availability. NSTC instructions and notices are available through the NSTC Flag Admin Office in PDF format. For further information please contact YN1 Camille May at COMM: (847) 688-4510 or DSN: 792-4510 or Email: NSTC\_Admin@navy.mil.
5. Cancellation Contingency. This notice remains in effect until issuance of the next index of effective directives.

  
M. R. PRELICH  
By direction

Distribution: (NSTCINST 5216.1B)  
List 3 and 4

**List of effective Naval Service Training Command Instructions**

<u>SSIC</u>	<u>Date</u>	<u>N-Code</u>	<u>Subject</u>
1040.1A	17 Sep 10	N00C	CAREER DEVELOPMENT BOARD PROGRAM
1080.1A	13 Oct 11	N004	NAVAL SERVICE TRAINING COMMAND MILITARY PERSONNEL MUSTER
1301.1	09 Apr 07	N1	INDIVIDUAL AUGMENTATION (IA) READINESS PROCEDURES
1306.1	01 Mar 10	N1	RECRUIT TRAINING COMMAND, RECRUIT DIVISION COMMANDER DISQUALIFICATION PLACEMENT PROCESS
1530.1	29 Jun 05	OCS	DISENROLLMENT FROM THE NAVAL OFFICER CANDIDATE SCHOOL (OCS) PROGRAM
1533.3A	28 May 09	N7	ACADEMIC MAJOR SELECTION POLICY FOR NAVAL RESERVE OFFICERS TRAINING CORPS NAVY OPTION SCHOLARSHIP MIDSHIPMAN
1533.7	02 Apr 10	N7	CYBER OPTION SCHOLARSHIP RESERVATIONS
1533.8A	24 Sep 12	N7	MINORITY SERVING INSTITUTION SCHOLARSHIP RESERVATIONS
1533.9A	24 Sep 12	N7	ALTERNATIVE SCHOLARSHIP RESERVATIONS
1533.10	13 Jun 11	N7	EXTENDED BENEFIT ENTITLEMENTS FOR NROTC PARTICIPANTS
1550.1D	10 Jul 12	N7	LANGUAGE, REGIONAL EXPERTISE, AND CULTURE (LREC) ACADEMIC MAJOR POLICY FOR NROTC OPTION MIDSHIPMAN
1601.1	23 Feb 10	N00	NAVAL SERVICE TRAINING COMMAND FLAG DUTY WATCH
1610.1B	05 Apr 10	N00	ENLISTED EVALUATION AND OFFICER FITNESS REPORT GUIDANCE

<u>SSIC</u>	<u>Date</u>	<u>N-Code</u>	<u>Subject</u>
1650.1C	20 Feb 11	CMC	NAVAL SERVICE TRAINING COMMAND MILITARY INSTRUCTOR OF THE YEAR AWARD
1650.2A	08 Apr 09	N004	NAVAL SERVICE TRAINING COMMAND AWARDS PROGRAM
1700.1B	29 Feb 12	CMC	NAVAL SERVICE TRAINING COMMAND SAILOR OF THE YEAR PROGRAM
1700.2C	23 Feb 12	CMC	NAVAL SERVICE TRAINING COMMAND SENIOR SAILOR, JUNIOR SAILOR, BLUE JACKET AND OF THE QUARTER PROGRAMS
1700.3	06 Nov 08	CMC	NAVAL SERVICE TRAINING COMMAND MARINE OF THE YEAR PROGRAM
1720.1	28 Feb 12	N01	NAVAL SERVICE TRAINING COMMAND SUICIDE PREVENTION PROGRAM
3541.1	30 Aug 06	N315	FIREFIGHTING TRAINING CERTIFICATION PROGRAM
4200.1	11 Sep 12	N412	GOVERNMENT COMMERCIAL PURCHASE CARD (GCPC) PROGRAM
4210.1	22 Aug 06	N414	COMMAND ACQUISITION REVIEW BOARD INSTRUCTION
5040.1C	12 Sep 12	IG	NAVAL SERVICE TRAINING COMMAND ASSIST VISIT PROGRAM
5100.1	16 Aug 06	N315	NAVAL SERVICE TRAINING COMMAND (NSTC) OCCUPATIONAL SAFETY AND HEALTH AND HIGH-RISK TRAINING SAFETY POLICIES AND PROCEDURES
5211.1	04 Mar 11	OGC	NAVAL SERVICE TRAINING COMMAND PRIVACY PROGRAM
5216.1B	20 Mar 08	N004	DISTRIBUTION LISTS FOR COMMANDER, NAVAL SERVICE TRAINING COMMAND

10 Dec 12

5216.2G	4 Dec 12	N004	BY DIRECTION AND MESSAGE RELEASING AUTHORITY AND USE OF COMMAND LETTERHEAD
5230.1A	31 Aug 12	N6	NAVAL SERVICE TRAINING COMMAND INFORMATION TECHNOLOGY GOVERNANCE PROGRAM
5300.2	26 Mar 07	SJA	OFF-DUTY EMPLOYMENT
5350.1B	28 Aug 12	UPC	NAVAL SERVICE TRAINING COMMAND URINALYSIS PROGRAM
5370.1	21 Mar 08	RLSO	COMMANDER, NAVAL SERVICE TRAINING COMMAND FRATERNIZATION POLICY
5370.2	30 Mar 09	IG	NAVAL SERVICE TRAINING COMMAND HOTLINE PROGRAM
5450.1B	29 Oct 07	OTCN	MISSION AND FUNCTIONS OF OFFICER TRAINING COMMAND NEWPORT, RHODE ISLAND
5450.3A	29 Oct 07	RTC	MISSION AND FUNCTIONS OF RECRUIT TRAINING COMMAND GREAT LAKES, ILLINOIS
5450.4	10 Apr 06	OD	MISSION AND FUNCTIONS OF NAVAL RESERVE OFFICERS TRAINING CORPS UNITS
5450.5	10 Apr 06	OD	MISSION AND FUNCTIONS OF THE DEPARTMENTS OF NAVAL SCIENCE (DPTNAVSCI)
5720.1	18 Jul 08	N2	NAVAL SERVICE TRAINING COMMAND POLICY FOR MANAGMENT OF PUBLICLY ACCESSIBLE WORLD WIDE WEB SITES
5720.2B	30 Mar 12	PAO	NAVAL SERVICE TRAINING COMMAND PUBLIC APPAIRS PLAN
5730.1A	20 Jun 08	OGC	PROCEDURES FOR HANDLING CONGRESSIONAL, STATE AND LOCAL GOVERNMENT INQUIRES

10 Dec 12

<u>SSIC</u>	<u>Date</u>	<u>N-Code</u>	<u>Subject</u>
5800.1A	16 May 12	SJA	QUARTERLY CRIMINAL ACTIVITY, DISCIPLINARY INFRACTIONS AND COURTS-MARTIAL REPORT (QCAR)
6100.1A	28 Mar 11	N00	HEALTH AND WELLNESS FOR CIVILIAN EMPLOYEES
12351	29 Oct 10	N1	COMPETITIVE AREA FOR REDUCTION IN FORCE (RIF)
12410.1A	23 Mar 10	N3	NAVAL SERVICE TRAINING COMMAND STAFF DEVELOPMENT PROGRAM
12430.1	20 Jun 06	N1	PERFORMANCE MANAGEMENT PROGRAM
12451.1C	09 Apr 12	N004	NAVAL SERVICE TRAINING COMMAND CIVILIAN OF THE QUARTER/CIVILIAN OF THE YEAR PROGRAM

10 Dec 12

**List of effective Naval Service Training Command Manuals**

<u>SSIC</u>	<u>Date</u>	<u>N-Code</u>	<u>Subject</u>
1533.2	26 Oct 12	OD	REGULATIONS FOR OFFICER DEVELOPMENT (ROD) FOR THE NAVAL RESERVE OFFICERS TRAINING CORPS (NROTC)
1533.5B	27 Mar 12	OD	MIDSHIPMAN SUMMER TRAINING MANUAL
1533.6A	31 Mar 11	OD	MIDSHIPMAN SUMMER TRAINING HANDBOOK
PCC-Man	01 Sep 11	N3/5/7	OFFICER PROFESSIONAL CORE COMPETENCIES MANUAL

10 Dec 12

**List of effective Naval Service Training Command Notices**

<u>SSIC</u>	<u>Date</u>	<u>N-Code</u>	<u>Subject</u>
1500	1 Oct 12	N7	FISCAL YEAR 2013 OFFICER ACCESSIONS
1533	23 Dec 11	N7	NROTC NAVY OPTION PRODUCTION MANAGEMENT STRATEGY YEAR 2012-2013
2000	19 Nov 12	N9	NAVAL SERVICE TRAINING COMMAND FY-12 STRATEGIC GOALS
5060	9 Jul 12	N7	2012 RECRUIT TRAINING COMMAND SUMMER SERGE EXECUTION
5100	30 Mar 12	N00X	NAVAL SERVICE TRAINING COMMAND OCCUPATIONAL SAFETY AND HEALTH POLICY
5200	14 Feb 12	IG	NAVAL SERVICE TRAINING COMMAND MANAGERS' INTERNAL CONTROL PROGRAM
5215	09 Apr 12	N004	NUMERICAL INDEX OF EFFECTIVE NAVAL SERVICE TRAINING COMMAND DIRECTIVE
5216	4 Dec 12	N004	CORRESPONDENCE REQUIRING SIGNATURE OF COMMANDER, NAVAL SERVICE TRAINING COMMAND
5350	08 Mar 12	N00	WAIVER OF FOUR TIMES A MONTH URINALYSIS REQUIRMENT FOR NAVAL RESERVE OFFICERS TRAINING CORPS UNITS (NROTCU)
5420	16 Oct 12	N004	COLLATERAL DUTY AND BOARDS/COMMITTEES ASSIGNMENTS
12000	27 Mar 12	N1	NAVAL SERVICE TRAINING COMMAND (NSTC) FY12 PERFORMANCE MANAGEMENT SYSTEM BUSINESS RULES

10 Dec 12

**Cancelled Instructions/Notices**

<u>SSIC</u>	<u>Date</u>	<u>Subject</u>	<u>Reason</u>
1520.1	26 Sep 07	NAVAL SERVICE TRAINING COMMAND INSTRUCTOR DEVELOPMENT AND CURRICULUM MANAGEMENT MANUAL	Has served its purpose
1533.1A	17 Sep 10	NJROTC AREA MANAGERS' FUNCTIONS, DUTIES AND RESPONSIBILITIES	Superseded by NSTCINST 5761.1
1533.4	29 Sep 08	NAVY JUNIOR RESERVE OFFICERS TRAINING CORPS INSTRUCTOR SALARY REIMBURSEMENT AUGMENTATION POLICY	Has served its purpose
1533	16 Jul 08	NAVAL SERVICE TRAINING COMMAND STRATEGY AND POLICIES FOR FY-09 NAVAL RESERVE OFFICER TRAINING CORPS SERVICE SELECTION	Has served its purpose
1533	21 Jan 09	NAVAL RESERVE OFFICERS TRAINING CORPS NAVY OPTION SCHOLARSHIP LOADING STRATEGY	Has served its purpose
1533	28 May 09	NAVAL RESERVE OFFICERS TRAINING CORPS MEDICAL CORPS AND DENTAL CORPS OPTION	Has served its purpose
1533	21 Jul 09	NAVAL SERVICE TRAINING COMMAND FISCAL YEAR 2010 NAVAL RESERVE OFFICERS TRAINING CORPS AND SEAMAN TO ADMIRAL-21 CORE OPTION SERVICE ASSIGNMENT	Has served its purpose
1533	21 Sep 09	NAVAL SERVICE TRAINING COMMAND FISCAL YEAR 2010 NAVAL RESERVE OFFICERS TRAINING CORPS SIDE-LOAD STRATEGY	Has served its purpose

<u>SSIC</u>	<u>Date</u>	<u>Subject</u>	<u>Reason</u>
1533	04 Nov 09	NAVAL RESERVE OFFICERS TRAINING CORPS SCHOLARSHIP LOADING AND ALTERNATIVE SCHOLARSHIP RESERVATION PROCESS FOR ACADEMIC YEAR 2010-2011	Superseded by NSTC INST 1533.9 dated 2 Nov 10
1533	02 Apr 10	EXTENDED BENEFIT ENTITLEMENTS FOR NAVAL RESERVE OFFICERS TRAINING CORPS PARTICIPANTS	Superseded by NSTCINST 1533.10 dated 13 Jun 11
1533	17 Sep 10	NAVAL SERVICE TRAINING COMMAND FISCAL YEAR 2011 RESERVE OFFICERS TRAINING CORPS AND SEAMAN TO ADMIRAL-21 (STA-21) CORE OPTION SERVICE ASSIGNMENT	Has served its purpose
1533	22 Apr 11	PERFORMANCE REVIEW BOARD (PRB) AND DISENROLLMENT PROCESSES	Has served its purpose
1530	27 May 11	2012 NAVAL RESERVE OFFICERS TRAINING CORPS MIDSHIPMAN SUMMER TRAINING PROGRAM	Has served its purpose
1650.7	23 Feb 04	MERITORIOUS MAST	Has served its purpose
1533	12 Feb 10	NAVAL RESERVE OFFICERS TRAINING CORPS NAVY OPTION PRODUCTION MANAGEMENT STRATEGY FOR ACADEMIC YEAR 2010-2011	Has served its purpose
5060	26 May 09	2009 RECRUIT TRAINING COMMAND SUMMER SURGE PLANNING	Has served its purpose

<u>SSIC</u>	<u>Date</u>	<u>Subject</u>	<u>Reason</u>
5211	04 Mar 11	NAVAL SERVICE TRAINING COMMAND PRIVACY PROGRAM	Superseded by NSTCINST 5211.1 dated 04 Mar 11
12000	29 Jun 09	NAVAL SERVICE TRAINING COMMAND FY-09 NATIONAL SECURITY PERSONNEL SYSTEM BUSINESS RULE	Has served its purpose
1533.2A	01 Aug 11	REGULATIONS FOR OFFICER DEVELOPMENT (ROD) FOR THE NAVAL RESERVE OFFICERS TRAINING CORPS	Superseded by NSTC M-1533.2 Dated 26 Oct 12
1533.10	13 Jun 11	EXTENDED BENEFIT ENTITLEMENTS FOR NAVAL RESERVE OFFICERS TRAINING CORPS (NROTC) PARTICIPANTS	
4200.99	20 Apr 07	GOVERNMENT COMMERCIAL PURCHASE CARD (GCPC) PROGRAM	Superseded by NSTCINT 4200.1 dated 11 Sep 12

10 Dec 12

MEMORANDUM

From:

To: Administrative Officer, Naval Service Training Command

Subj: INSTRUCTION STATUS REVIEW

1. Per NSTCNOTE 5215, \_\_\_\_\_ is ready for review. Please fill out the information below and return to the Administrative Officer. (check or circle status listed below)

\_\_\_\_\_ No change necessary.

\_\_\_\_\_ Revision/change to instruction/notice/manual. (Issue paper must accompany all rewrites and revisions)

\_\_\_\_\_ Revision/change to form(s).

Form number(s): \_\_\_\_\_

\_\_\_\_\_ CANCEL. It has served its purpose (please explain reason):

\_\_\_\_\_ Other (explanation):

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name, Rank

\_\_\_\_\_  
Office Symbol, Phone