



**DEPARTMENT OF THE NAVY**  
**NAVAL SERVICE TRAINING COMMAND**  
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**GREAT LAKES, ILLINOIS 60088-2845**

Canc: Jul 2013

NSTCNOTE 5060

N7

9 Jul 12

NSTC NOTICE 5060

From: Commander, Naval Service Training Command

Subj: 2012 RECRUIT TRAINING COMMAND SUMMER SURGE EXECUTION

1. Purpose. To provide guidance to Recruit Training Command (RTC) and supporting activities to ensure adequate manning, berthing, medical, dental, legal, Commercial Operation and Maintenance Support (COMS) and other support services are available during the anticipated surge of Recruits in training during the summer months of 2012.

2. Assumptions

a. RTC will not suspend any training events.

b. Naval Service Training Command (NSTC) Operations, Analysis, and Requirements (N3/5/7) 2012 predictions are based on Naval Recruiting Command (NRC) achieving its goal for meeting end-strength targets.

c. Summer Surge period is specified as 2 July through 30 October 2012.

d. All actions/remediation requiring contracting will be completed.

e. It is projected that 11,238 Recruits will report to RTC during the Summer Surge months for training.

3. Manning

a. Recruit Division Commander (RDC) manning has a projected shortfall with respect to FY12 accessions requirements and no further improvement is anticipated for the Summer Surge. Actions taken to address this RDC manning shortfall include:

(1) Maximum utilization of the detailing transfer window to maintain 18 RDCs onboard with projected rotation dates during Summer Surge.

(2) Voluntary Tour extensions granted for seven RDCs at RTC.

(3) Funded 15 contract Instructors, allowing RDC Facilitators to provide additional push RDCs during this year's Surge period.

(4) Provided four reservists for 90 days.

(5) Additional reservists and Temporary Additional Duty (TAD) support may be requested but expectations are low for further mitigations.

e. Additional RDC contingency actions:

(1) Reduce RDC manning in traditional training facilitator positions.

(2) Distribute two RDCs per Division for approximately 30 Divisions and assign float-lead RDCs to those divisions.

(3) Allow 96 recruits to a Division for eight Divisions per ship.

4. Berthing Facilities. Nine Training Ships, including the In-Processing Ship (USS PEARL HARBOR), are available for and capable of berthing, messing and training up to 103 Recruit Divisions and accommodating 117 Recruit Divisions. This number of Training Ships available does not include the USS Theodore Roosevelt, which is dedicated to Separations and the Transient Holding Unit (THU). Its galley will not be in use.

#### 5. Medical

a. Medical In-Processing (Bldg. 1523) capacity is four new P-1 Divisions per day/20 Divisions per week. If more than two Divisions are integrated, Recruits may need to be recalled outside normal medical availability times to establish full fitness for duty. In-Processing can accommodate one Special Physicals Divisions on a four Division day without the need to recall Recruits outside of normal medical availability times to establish full fitness for duty.

b. USS TRANQUILITY (Bldg. 1007) standard manning is not sufficient to cover patient treatment needs during the peak months of Surge. Lovell Federal Health Care Center (FHCC) uses RTC Recruit projections to request Surge manning support from Navy Medicine East and the Operational Support Office.

c. If RTC Surge projections are exceeded, Lovell FHCC West Campus will augment the Recruit Clinic staff to fully meet mission at the expense of tenant command staff and beneficiaries.

6. Dental

a. Dental In-Processing capacity is four Divisions per day/20 Divisions per week.

b. Prioritized care delivery: Lovell FHCC East Campus Dental Readiness goal is 95% for specialty care (root canals, extractions), fleet Sailors, and special physicals prior to graduation. Recruits with orders to "A" Schools requiring continued care will be prioritized for treatment upon arrival at "A" School. Graduates with follow-on orders to commands without dental capabilities will receive the highest priority of care. Additionally, Active Duty Component Recruits will be prioritized for treatment before Reserve Component Recruits.

c. As required, Lovell FHCC East Campus will propose a civilian Saturday work schedule.

7. Commercial Operation and Maintenance Support

a. Battle Stations 21 (BST-21). Based upon loading, and if required, BST-21 may initiate Saturday/Sunday operations. This schedule will result in additional and significant contractor costs.

b. Life cycle maintenance/support shall occur during non-surge periods to the maximum extent possible.

8. Legal

a. Service to RTC is the priority mission for Region Legal Services Office Midwest during the Surge period.

b. At current accession projections, Non-Judicial Punishment (NJP) processing times should remain unaffected at approximately six days. Administrative Separation (ADSEP) processing times may increase from approximately 10 to 14 days from July through October.

c. If RTC accession projections are exceeded or RTC Legal staffing is reduced, NJP processing would be minimally affected. ADSEP processing time would increase by one to three days.

9. Chaplain Services

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a. Service to RTC is the Chaplain's Office priority mission during the Surge period.

b. If accession projections are exceeded, area Chaplain staff will augment the RTC Religious Ministry Team to meet mission.

c. Reserve support will be requested, including Religious Program Specialists and Chaplains.

d. Additional Lay Leader support will be requested for specific denomination accommodation issues.

11. Navy Region Midwest - Food Services/Uniform Issue

a. Food Services. Based on current projected average on board at RTC, Food Service capacity is ready to meet Summer Surge requirements.

b. Uniform Issue. If insufficient quantities of the Navy Working Uniform (NWU) or any other uniform component are not received to meet Surge demand, NWUs will be issued to the maximum extent possible with "IOUs" for missing uniform components, and substitute uniforms (coveralls) will be used when appropriate.

12. RTC Reclassifiers

a. Based on current RTC projections, the Customer Service Desk (CSD) at RTC is adequately manned with reclassifiers to meet Surge requirements.

b. Should Surge projections be exceeded, those personnel located at the Personnel Support Activity Detachments (PSD) with the Classifier Navy Enlisted Classification will be temporarily relocated to RTC to augment the Great Lakes CSD staff.

  
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